

SOLUTION OVERVIEW

OpenText Information Management (IM) Solutions for Microsoft Office 365™

Connect content to business processes to accelerate productivity, improve governance and drive digital transformation



Streamline workloads to improve collaboration, productivity, and business results



Keep information compliant, controlled and secure throughout its lifecycle



Maximize your Microsoft investment

Businesses depend on Microsoft Office 365™, particularly Microsoft SharePoint, and Microsoft Teams, for content creation and collaboration as they continue to run their business processes in separate ERP and CRM business applications.

These Microsoft tools make it so easy to create content and collaborate that companies now face an explosion of new content.

The modern-day distributed workforce needs to get their work done amidst disconnected silos of information stored in business applications and to collaborate virtually and securely on business processes. OpenText IM solutions for Microsoft offers companies a new way to work to meet these business challenges.

OpenText connects content to business processes by building bridges between central content management platforms and the applications that power ERP, CRM and other critical processes. This connection bridges content silos and intelligently automates business processes to allow information to flow effortlessly across applications.

Streamline workloads to improve collaboration, productivity, and business results

- Connects content with crucial business processes that live in and across leading business applications like SAP® and Oracle® for ERP; Salesforce® and Microsoft Dynamics 365 to facilitate information flows that improve teamwork, user productivity and business results

- Allows OpenText™ Documentum users to work in familiar Microsoft applications while Documentum transparently handles the records management and compliance requirements in the background
- Ensures documents remain secure in Content Suite while users create, co-author and edit content through direct integration to Office Online. Collaboration can be further complemented with the addition of Extended ECM integration to Microsoft Teams.

Keep information compliant, controlled, and secure throughout its lifecycle

- Maintains a holistic and connected view of your business processes, collaboration and content to ensure compliance, accuracy, and control of an organization's data
- Manage the content lifecycle
 - Allows you to manage siloed content from Office 365 into a centralized business content and process repository.
 - Ensures information governance of both digital and physical content to adhere to retention, disposition or destruction guidelines in accordance with internal policies and external regulations using OpenText™ Records Management.
- Relied on by Records Managers to keep records safe, auditable, and accurate
 - Handles ever-changing regulated industry requirements
 - Ensures proper oversight and compliance with mandated processes
 - Manages complex legal hold actions and eDiscovery

Maximize your Microsoft investment

- Users can work in the familiar Office 365, SharePoint, Teams or Dynamics 365 interface
- Embeds Teams directly into a business process to control Teams from the process
 - Helps with compliance, tracking and auditing what was said and done
 - Streamlines creation of Teams
 - Protects against wrong members joining Teams and having access to unauthorized content
 - Manages complete lifecycle of Teams
 - Saves admin time and reduces complexity of managing Teams
- Access and work with content in Documentum directly via Microsoft Office 365 applications, SharePoint and SharePoint Online
- Seamless editing and co-authoring between documents in Microsoft Office 365® and OpenText™ Content Suite
- OpenText Solutions for Microsoft are certified to run on Azure and are available for delivery as a fully managed service under a single service level agreement (SLA) commitment from OpenText. Contact OpenText to discuss your deployment requirements.

Expertise to Manage Your Complex Business

OpenText is a global leader in developing information management solutions that span information governance, document capture, records management, archiving, business process management, case management, and more.

As a long-standing Microsoft Gold Certified Application Development Partner, OpenText provides one of the industry's deepest, most comprehensive integration into Office 365.

Solutions to help IT modernize workforce solutions

OpenText seamlessly manages information flows through the organization, ensuring secure, compliant information management that enhances productivity.

- Office 365 stores content in many ways which may be confusing for users and make it hard to locate what they need. OpenText surfaces critical content wherever it is needed.
- OpenText is unique in the breadth of applications that integrate with Microsoft Office 365. Users can use Teams to collaborate on a variety of content from multiple processes in ERP or CRM applications.

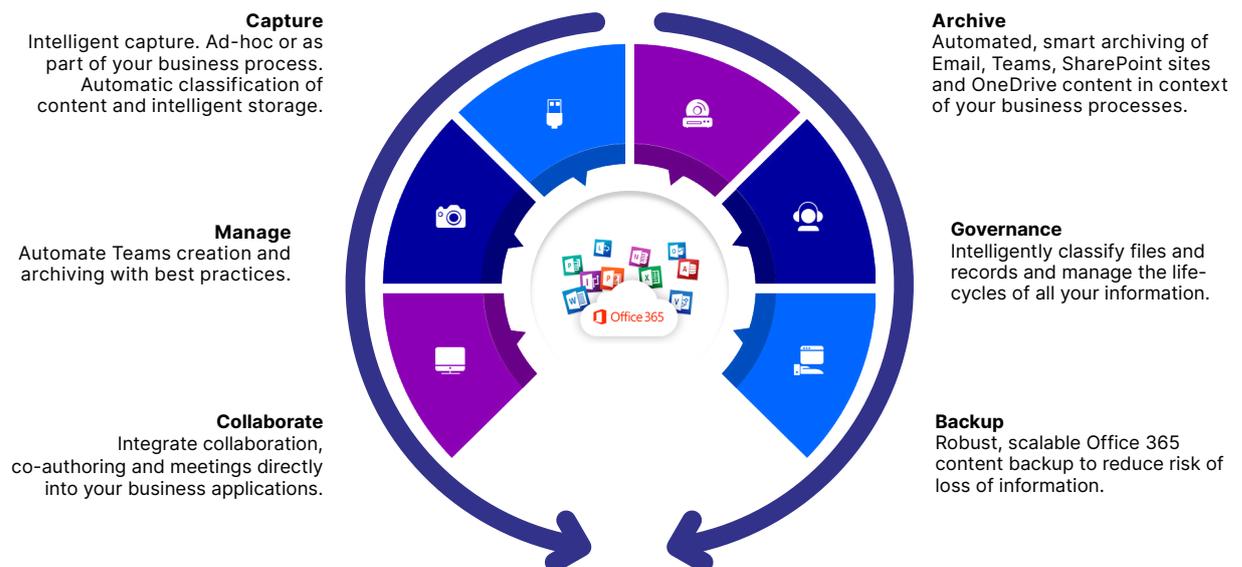
Partnering with Microsoft

OpenText has in-depth access to a variety of exclusive Microsoft resources. This includes priority access to Microsoft-certified systems engineers and nondisclosure evaluation of new Microsoft products and technologies to align the latest product developments and direction.

OpenText Professional Services

OpenText offers experts in Consulting Services, Managed Services and Adoption and Learning Services. Contact OpenText Professional Services to find out more.

OpenText Manages the Complete Information Cycle



OpenText goes beyond the collaboration and content creation capabilities in Office 365 to help companies focus on connecting information to process and managing the entire lifecycle of your information.

Product	Benefit
Extended ECM for Microsoft Office 365™	<p>Builds digital workplaces and improves efficiencies, connecting ERP and CRM business applications to Microsoft Office 365 content.</p> <p>Tight integration with Microsoft Teams. Connects business processes to collaboration and communication tools, streamlines information flow, helps maintain control of information and manage the lifecycle of your Teams.</p>
Extended ECM for Microsoft Dynamics 365™	<p>Provides the critical connection between business processes and Microsoft Dynamics 365.</p> <p>Connects client data and sales, marketing, customer and field service business processes for better collaboration, increased productivity, and more revenue.</p>
Content Suite Platform Add-on for Microsoft Office Online	Seamless editing and co-authoring between documents in Microsoft Office 365® and OpenText™ Content Suite.
Content Connect	Bridges Microsoft® Office Online or desktop applications and Documentum repositories to allow Microsoft Office 365 users to quickly access and edit documents in Documentum, without leaving the familiar Microsoft Office environment.
Documentum Connector for SharePoint	<p>Connects Microsoft SharePoint and Documentum platforms to leverage the complementary benefits of both systems across the organization.</p> <p>Provides end users with a familiar and intuitive interface for Microsoft Office integration, social networking, and collaboration.</p>

 [OpenText solutions for Microsoft](#)

About OpenText

OpenText, The Information Company, enables organizations to gain insight through market leading information management solutions, on-premises or in the cloud. For more information about OpenText (NASDAQ: OTEX, TSX: OTEX) visit: [opentext.com](https://www.opentext.com).

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